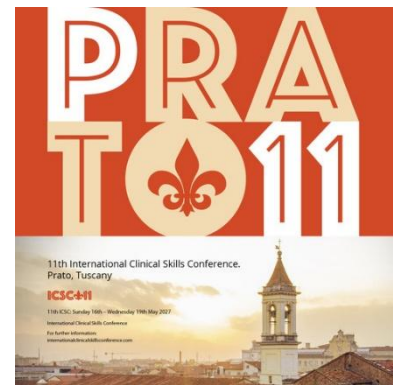


## Abstract Submission and Guidelines for Presentation Categories 2027



### Abstract Submission

Abstracts should be submitted via the online submission process. Prior to submitting an abstract, you will need to register your details for online submission.

#### Please note:

- **Designated presenters of accepted abstracts** - must register for the conference as a delegate and be available for the ENTIRE conference as timetabling of presentations is across all dates
- **Orals/Posters** – Please note - for each accepted abstract oral or poster presentation the maximum number of presenters is two people per presentation
- **Workshops/Roundtables** – Please note – The SRC understands it may be essential for some workshops to have more than 2 presenters/facilitators for your workshop/Round table. During your abstract submission please advise the 2 presenters doing the workshop or roundtable. After the review process is completed, any accepted workshops/roundtables will have the opportunity to add further names as presenters above the two listed during the submission process, if required to fulfill your presentation
- To register for the conference please go to online registration link of conference website.
- **Abstracts should NOT include tables, charts, or graphs—these abstracts will not be accepted.**
- You will not be able to amend abstracts after the closing date of submission.
- We will notify you directly if you are invited to revise your abstract based on feedback from the Scientific Review Committee.
- All accepted abstracts will be included in the Conference Abstract book.

- **Presentation limits:** Presenters may only be able to present a limited number of times during the conference due to complexities of scheduling

## Presentation Categories

**There are four types of Presentation Categories: – Oral presentation; Electronic Poster Presentation, Workshops & Roundtable Discussion Groups**

### **1. Oral Presentations**

Submissions include reports of original, completed research on contemporary educational practice related to the conference themes. Abstracts should provide a clear outline of the work, relevant background, research results and/or evaluation findings and relevant conclusions. Work in progress and new ideas will be considered for acceptance depending on the number of total submissions.

- Abstract title length – maximum 20 words
- Abstract submission length: Maximum 300 words

Abstract format

- Introduction
- Methods
- Results
- Conclusions

(excluding max. 3-4 references)

- Presentation time: 20 minutes (15 minutes for presentation and 5 minutes for discussion and/or questions)

### **2. Electronic Poster Presentations**

- Poster presentations enable researchers and teachers to exhibit their latest results, developments and innovations in relation to the conference themes.
- Submissions may be either completed projects or work-in-progress. Poster exhibitors will have the opportunity to gain feedback from fellow participants and to establish contact with similar projects in related fields.
- Poster proposals must include a description of the planned poster which emphasizes the problem, what was done, why the work is important and, if relevant, any evaluation findings.

- Posters are to be made available for viewing for the duration of the conference.
- Successful posters will have a 5-minute opportunity to discuss the poster, followed by a brief question time, within the programmed Poster Sessions.
- Please ensure you bring your poster presentation on a USB to talk to during poster session.

**Please note:** Posters will be on view at various spaces in the conference centre via an E-poster viewing. E-poster guidelines will be provided for accepted posters. If these guidelines are not followed, the poster will not be displayed in the E-poster format.

- Proposal submission length: Maximum 200 words

(excluding max. 3-4 references)

### **3. Workshops**

Workshops enhance the skills and broaden the perspective of attendees. They should be designed to introduce a rigorous framework for learning a new area or to provide participants with 'hands-on' experience. Submissions will be selected based on (a) the objectives; (b) relevance of the workshop, and (c) the instructor's qualifications or prior experience of facilitating similar types of work.

Presentation Time: 1.5 hours

Workshop proposals must include:

- 300-400 word abstract

Proposal format

- Background
- Clear description of workshop objectives
- Workshop structure and interactivity
- Intended audience (experience level and pre-requisites)
- Summary of the instructor's qualifications or prior experience with similar presentations
- **Maximum number of participants in the proposed workshop** (bearing in mind the conference attracts 220+ participants who all need to be capable of attending a workshop, with several concurrent workshops running at any given session time) Please cater for at least 40 participants; however, if you believe that your workshop lends itself to a smaller group, please list the maximum number and we will TRY to accommodate this request (no guarantees).

- **Presenter must bring all necessary supplies for their workshop.** The conference will only provide a flip chart and markers, +/- white board, laptop screen and PowerPoint presentation facilities. Please note: NO printing or photocopying of material can be done at the conference.

Please note: given the limited number of workshop slots, please indicate whether you are happy for a workshop submission to be considered for a different format at the discretion of the scientific review committee.

#### **4. Roundtable Discussion Groups**

Roundtables are best suited to controversial topics. Attendees will rotate among tables where questions are posed about the controversial area. Facilitators will foster discussion and debate on each side of the argument. At the end of the session, the facilitators will summarise arguments and controversial points.

Roundtable Discussion will run for 1.5 hours.

Roundtable Discussion Proposals must include:

- 300–400-word abstract

Roundtable Discussion (RTD) Format

- Background
- Clearly described Roundtable Discussion Group objectives
- Session structure and interactivity
- Intended audience (experience level and pre-requisites)
- Summary of the instructor's qualifications or prior experience in similar presentations
- **Presenter must bring all necessary supplies for the RTD.** The conference will only provide a flip chart and markers, +/- white board, laptop screen and PowerPoint presentation facilities. No printing or photocopying of material can be done by the conference.